CALL TO ORDER
Meeting was called to order at 12:20 p.m., by Chairman McLean.

AGENDA APPROVAL
Chairman McLean asked if there were any changes to the agenda. D. Reid asked to have discussion on video conferencing and CIP. D. Timmer moved to accept the agenda with said changes, supported by D. Reid, motion carried unanimously.

MINUTES OF THE LAST MEETING
Chairman McLean asked if there were any corrections to the minutes of the last meeting. Hearing none, J. Moore made a motion to approve the minutes of the last meeting. C. Duflo made a second to the motion. The motion passed with a unanimous vote.

Minutes from the March 5, 2014 Executive Committee conference call meeting were presented for approval, motion by D. Timmer, supported by M. Walk to approve the Executive Committee meeting minutes as presented, the motion carried unanimously.

NEW BUSINESS
Director Hagan was approached by Senator Casperson’s aide regarding the legislative bill on video conferencing and the open meetings act, this information was shared with the Board prior to the meeting and Commissioner Hill had requested that we discuss it at this quarterly Board meeting. D. Reid wondered if anyone else knew anything and how it would affect the region. Some discussion was held. J. Moore offered that the “Roberts Rules of Order” has a chapter on electronic video conferencing and there has been some issues because of meeting quorums, being able to see everyone at the meeting, muting discussions, etc. It is being used more for sub-committee meetings than actual board meetings. D. Timmer sees the need more in the rural areas than in the urban areas. G. Kinsella sees it as an invaluable for committee meetings to save time and money. After much discussion Chairman McLean asked if any actions were to be taken. At the present time no resolution was needed, however D. Timmer recommended that the Director reply to the Senator’s Aide expressing our support for videoconferencing.

D. Reid recently attended a Citizen Planner training on Capital Improvement Programs (CIP) and as chairman of the Mackinac County Planning Commission wondered if the other Counties or units of government have CIP’s. J. Moore – Kinross Township does and typically those communities with master plans and water/sewer infrastructure will have a CIP. K. Claus explained about the City of Sault Ste. Marie’s procedures for their CIP. Not all township or counties have a
planning commission, but if they do then the planning commission should be included in the CIP process. No action was taken after this discussion.

CONSENT AGENDA

Chairman McLean explained the items that have been sent out in the meeting packet – minutes, staff and financial reports have been put on the consent agenda. If anyone has any questions or concerns about any of the information they can request to take it off the consent agenda and discuss it. Otherwise, if there are no questions or concerns then would ask for a motion to approve the packet items. D. Timmer made a motion to approve the consent agenda items as presented, supported by K. Claus. Motion carried unanimously.

DIRECTOR'S REPORT

EDA

The draft annual performance report was completed and posted for review and comment on March 15, 2014 for a 30-day period ending April 15, 2014, during this time period there were no comments received on the content of the report. The REDAC met on March 13, 2014 to priority rank those projects submitted for consideration, this listing along with the various other economic and community development projects are contained with the 2014 performance report. I would like to request for consideration by the Board a resolution of support to adopt the 2014 CEDS Annual Performance Report and remit it to the EDA Chicago Regional Office.

RESOLUTION #2014-1O

CONCURRENCE WITH THE 2014 EUP COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) ANNUAL PERFORMANCE REPORT

Whereas, the Eastern U.P. Regional Planning and Development Commission Governing Board has the function of developing and preparing the Comprehensive Economic Development Strategy Annual Update for Chippewa, Luce and Mackinac Counties and;

Whereas, EUPRPDC has updated the Comprehensive Economic Development Strategy (CEDS) to reflect accomplishments over the past year, updated socio-economic data, reviewed the structure of development and recommend ways to improve the development process and list and review projects that will attract and retain jobs in the Economic Development District consisting of Chippewa, Luce and Mackinac Counties, and

Whereas, the 2014 CEDS Annual Performance Report supplants the 2010 Revised CEDS Five Year Plan, pursuant to CFR 303.6(c)2, and

Whereas, approval of the 2014 CEDS Annual Performance Report is necessary for continued designation of the Eastern Upper Peninsula as an Economic Development District by the Economic Development Administration, and

Whereas, Concurrency with the 2014 CEDS Annual Performance Report by the Regional Economic Development Advisory Committee (REDAC) of the District is necessary to enable continued participation by eligible units of Government for EDA grant and loan programs,

Therefore Be It Resolved: That the Eastern U.P. Regional Planning and Development Commission Governing Board does hereby approve the CEDS Annual Performance Report for 2014 at its regular meeting on April 23, 2014, as recommended by the EUP REDAC.

Moved by M. Walk, seconded by K. Claus to adopt the above resolution, at a meeting of the EUPRPDC Governing Board on April 23, 2014.

A roll call vote was taken:

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<tr>
<th></th>
<th>J. Hill - Yes</th>
<th>D. McLean – Yes</th>
<th>C. Duflo – Yes</th>
<th>D. Reid – Yes</th>
<th>G. Kinsella - Yes</th>
<th>D. Patrick – Yes</th>
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Date: April 23, 2014

Attested by: ____________________________
Certified by: ____________________________
Jeffrey S. Hagan, Executive Director
Resolution from Board Member R. Ford
Director Hagan presented the following Resolution of Support, on behalf of Board Member Ron Ford, for consideration by the Board:

Wireless Service Resolution # 2014-02
Eastern U.P. Regional Planning & Development Commission

Whereas, the Eastern U.P. Regional Planning & Development Commission supports and requests wireless service providers (AT&T, Verizon) to provide basic wireless services in our communities.

Whereas, Public Health and Safety are jeopardized in Eastern Upper Michigan by the lack of wireless services currently available throughout southern Counties in Michigan.

Whereas, FCC, Federal License Compliance requires: Wireless Service providers to furnish service in their licensed areas. Wireless Service providers are compensated for building out in rural areas.

Whereas, Wireless Services arms public works departments such as the police and firefighters with real-time information for response. Wireless solutions are helping communities in aspects of safety, efficiency and economic growth.

Whereas, For Governments around the world, access of high-speed, wireless broadband connectivity has become a norm (“Internet Ready Communities”) and a necessity to enhance the lifestyle of the community, build value, bridge digital divides and facilitate education.

Be it resolved, that the Eastern U.P. Regional Planning & Development Commission urges, State and Federal Elected Officials, AT&T and Verizon Wireless to provide the basic wireless services as required by FCC Licenses.

Therefore be it resolved that, at the regular quarterly board meeting of the Eastern U.P. Regional Planning & Development Commission on April 23, 2014 this Resolution was moved by D. Timmer, supported by C. Duflo, to adopt this Resolution of Support.
A roll call vote was taken:


Regional Prosperity Grant
Director Hagan accepted the amended award offer on our Regional Prosperity Initiative revised grant proposal, in the amount of $155,330.

As directed at the last meeting, a revised application was submitted and awarded through the Governor’s Regional Prosperity grant and is on a fast moving track. The revised proposal included several items related to the “Regional Council collaboration with Michigan Works”, including office relocation, technology, legal, and marketing/branding expenses. Also included in the proposal was the location of 2 HD videoconferencing sites in the Region, the development of the Regional Prosperity Plan and the Regional Economic Development Assistance Strategy. Numerous discussions have ensued in the past quarter between EUP staff and MI Works staff relative to the office relocation. In mid-March we received proposed rental rates for the spaces we would occupy at the MI Works service center in Sault Ste. Marie, the initial rent is based on space we will occupy between May 29 and September 30, at which time there will be a slight modification based on Executive Director space. For this time period our rent is estimated at $540 per month, plus utilities, this figure may change slightly dependent upon additional grant funding to Michigan Works, this would be the “at most” figure. This represents a significant savings over our current space ($837.77). In
addition, we will share our internet service through Charter with Michigan Works, a 50% savings, and we are evaluating various pieces of equipment, such as our copy/scanner/printer/fax, and postage meter that we could cost share with MI Works, as well as the internet service, thus reducing our monthly expenses in those two areas by 50%. We have notified our current landlord Fred Smith with regard to our plans so that he can market the space for another tenant, and I am negotiating an early opt-out of our existing lease which runs through August 31, 2014. It appears an early opt out might not be negotiable, and I have anticipated that in our RPI grant with the relocation costs. With board approval, staff are ready to begin making preparations to move the office beginning on May 29th, it is anticipated that this will take approximately two (2) days, including packing the current location and setting up at the new office space. Director Hagan requested of Chairman McLean Board authorization to approve the relocation of the Eastern U.P. Regional Planning & Development Commission office from its current location at 125 Arlington St, Suite 18 to 1118 E. Easterday Ave., Sault Ste. Marie MI, 49783 on or before May 29, 2014. A motion to approve the relocation was made by D. Timmer and supported by K. Claus. It passed unanimously.

Director Hagan posted for the position of Economic Development Specialist through several networks include MI Talent Connect, Michigan Association of Planning, EUP website, and the MSHDA jobs posting, a total of 11 applications were received. A conference call was convened with the hiring subcommittee, which consisted of the Luce County EDC Director, the City of SSM EDC Director, and myself to review the submittals. Based on the quality of the submittals and the qualifications of those who responded, a total of three (3) were selected for interviews, candidates #1 and #2, interviewed on April 15, 2014. Candidate #3 backed out the night prior to scheduled interview on April 22, 2014. An offer has been made to candidate #1, and that candidate is currently considering our offer and will respond by the close of business on Thursday, April 24, 2014. It is anticipated that the new hire will start the week of May 26th.

A joint committee meeting between the EUP Executive Committee and the MI Works Admin board will take place on May 12, 2014 to discuss CEO Level compensation and other aspects of the Regional Council. It is anticipated that this information will be confirmed and ready for presentation to the Governing Board at its quarterly meeting in July for consideration.

Superior Eagle out of Marquette has been contracted through the Grant to upgrade the network wiring at the current MI Works office, this was necessary to accommodate our move and the upgraded HD Videoconferencing equipment. Summit Public Relations has been contracted to assist with marketing, branding and public relations on the RPI Grant. TBD local law firm will be contracted to assist in the development of an MOU between the MI works Admin Board and the EUP Governing Board regarding the functions of the Regional Council (CEO level staff, administration, overhead).

The grant also provides funding for video conferencing centers throughout region and can be used as match money to apply for EDA money for additional centers. D. Timmer asked if sites have been identified. D. Hagan replied that some potential sites have been identified through the study that was done, but nothing concrete has been set up. Public places with regular operating hours are needed. Chairman McLean suggested that Director Hagan do the research and keep the Board up to date.

Other
The UP CDC has requested a letter of support for the BBIP purchase of UPPCO, although we do not currently receive services from this electricity provider, they are pursuing a unified voice from entire UP. If the board so desires I will submit a letter on behalf of the Commission. J. Moore moved to send them a letter of support. D. Timmer seconded that motion and it passed with a unanimous vote.

OTHER PROJECTS/GRANTS/PROPOSALS
It appears that our grant proposal has been recommended for approval for funding consideration by the CZM program, to inventory Lake Superior and the St. Marys river systems, develop a web based map, website and promotional materials. Project timeline is October 2014 through December 2015.
**JULY MEETING UPDATE**

We will host a presentation by Dr. Mesloh from NMU with regards to Development of Data Standards for site selection, these standards are an industry benchmark published through the International Economic Development Council (IEDC), and NMU Graduate students in the Public Administration program have been developing 11 of the 25 standards for the tri-county EUP region. Dr. Mesloh and her students were unable to attend today’s meeting because all the data has not yet been finalized for the 11 standards.

Closed Session

Motion by J. Moore, supported by R. Timmer to enter closed session to discuss personnel matters related to compensation at 1:40pm.

Roll Call Vote:

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<td>J. Moore</td>
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<td>J. Durm</td>
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<td>C. Duflo</td>
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<td>D. Reid</td>
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<td>J. Hill</td>
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<td>G. Kinsella</td>
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<td>K. Claus</td>
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<td>D. Mclean</td>
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<td>C. Cleaver</td>
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<td>D. Timmer</td>
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<td>M. Walk</td>
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<td>D. Patrick</td>
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Motion by K. Claus, supported by R. Timmer to exit closed session at 1:57pm.

**PUBLIC COMMENTS**

Chairman McLean asked if there were any comments. There were none.

D. Timmer discussed a meeting that CRAM is holding with MDOT relative to the RTF process and working on solutions to various issues with the program and administration of the fund balance sheets.

D. Patrick highlighted the great work done by D. Reid on behalf of the Mackinac County Planning Commission in coordinating the Enbridge meeting in St. Ignae.

D. Timmer provided an update on road funding and critical stage the State is at in identifying a solution to this growing problem.

**ADJOURNMENT**

A motion to adjourn was made by G. Kinsella and supported by D. Timmer. The meeting was adjourned at 2:08 p.m.