

Chapter 10

Administrative Action Items

This chapter reviews the additional action items that are needed to administer and support the recommendations of the previous chapter.

Administrative Action Item 1: Plan Adoption

Adopt this Natural Hazards Mitigation Plan by passing a resolution as appropriate. The County's resolution creates the Hazard Analysis Committee which is described in the next action item. The municipal resolutions adopt each action item that is pertinent to the community and assigns a person responsible for it.

The municipalities which have "land use authority", or zoning enforcement should also pass a resolution of adoption if planning to seek grant assistance through the FEMA program for disaster mitigation.

Formal adoption of the plan ensures that County and municipal staffs are authorized and instructed to implement the action items. Adoption is also a requirement for recognition of the plan by mitigation funding programs.

Responsible Agency: County Board of Commissioners, Local municipalities

Cost: Staff time, training, studies and consultants

Benefit(s): Better protection of life and property.

Anticipated Funding Source: County General funds, Local funds

Timeline: October, 2005

Administrative Action Item 2: Hazard Analysis Committee

The Mackinac County Local Emergency Planning Committee be designated as the Hazard Analysis Committee in the County's resolution to adopt this *Plan*. Duties would include:

Act as a forum for hazard mitigation issues,

Disseminate hazard mitigation ideas and activities to all participants,

Monitor implementation of this Action Plan, and

Report on progress and recommended changes to the County Board and each municipality on an annual basis in September of each year.

The Committee would not have any powers over staff or the municipalities. It would be purely an advisory body. Its primary duty is to collect information and report to the County Board, the municipalities, and the public on how well this *Plan* is being implemented. Other duties include reviewing mitigation proposals, hearing resident concerns about flood protection and related matters, and passing the concerns on to the appropriate entity.

The Hazard Analysis Committee would be, in effect, Mackinac County's hazard mitigation conscience, reminding the member agencies and municipalities that they are all stakeholders in the plan's success. The resolution charges it with seeing the *Plan* carried out and recommending changes that may be needed. While it has no formal powers, its work should act as a strong incentive for the offices responsible for the action items to meet their deadlines.

Those responsible for implementing the various recommendations have many other jobs to do. A monitoring system helps ensure that they don't forget their assignments or fall behind in working on them. The *Plan* should be evaluated in light of progress, changed conditions, and new opportunities.

Responsible Agencies: Mackinac Co. Board of Commissioners

Cost: Staff time

Benefit(s): Better protection of life and property.

Anticipated Funding Source: County general fund

Timeline: October, 2005

Administrative Action Item 3: Review of Plans and Development Regulations

When they are up for revision, comprehensive plans, land use plans, and zoning and subdivision ordinances should incorporate mitigation provisions, especially:

- Open space provisions that will protect properties from flooding, preserve wetlands, and enhance groundwater infiltration;

- Appropriate farmland preservation measures;

- Standards for streets, driveways, and water systems that facilitate access and use by fire and emergency equipment; and

- Requirements to bury utility lines.

Information will be provided to local planning departments through this document and by the County and Regional Planning Agency to encourage consideration and incorporation of hazard mitigation strategies. Regional Planning staff will attend local meetings and provide consultation services to those units of government that are developing or updating plans.

Specific Hazard(s) Addressed: Severe weather, Extreme Temperatures, Floods, Drought, Fire, Infrastructure Failure, Accidents

Responsible Agency: Local municipalities, Mackinac Co. Equalization, EUP Regional Planning

Cost: Staff time, training, travel, studies/ consultants

Benefits: Maintain quality of community through sound structure and protected property values.

Anticipated Funding Source: County general funds

Timeline: Ongoing

Administrative Action Item 4: Continue in providing an opportunity for public participation

The Hazard Mitigation Plan will be kept available for public review at the County and local municipalities offices. The Plan will also be made available on the EUP Regional Planning Agency's web site with information on where to provide comments.

The Hazard Analysis Committee will meet annually to review and update this Plan as needed. Local units of government will be surveyed each year for new projects. A notice will be made to the public with an invitation to participate two months prior to the annual review meeting. All public comment will be reviewed by the Hazard Analysis Committee during the annual meeting and documented into the Appendix of the Plan. The public hearing will be held in September of each year.

Specific Hazard(s) Addressed: All

Responsible Agency: Office of Emergency Services, Local municipalities, EUP Regional Planning

Cost: Staff time, training, travel, studies/ consultants

Benefits: Maintain quality of community through sound structure and protected property values.

Anticipated Funding Source: County general funds

Timeline: Annually

The action plan developed in this plan serves only to recommend mitigation measures. Implementation of these recommendations depends on the cooperation and support of the offices designated as responsible for each action item. Tables 3 "Mackinac County Action Plan – FEMA Eligible" and 4 "Mackinac County Action Plan – Non-Eligible/Administrative" breaks down the action item, the responsible departments or agencies, a priority level, and the timeline for achieving these action items.

