To: Eastern Upper Peninsula Government Officials and Commissions, Tribal Governments, Economic Development Organizations, Community Development Organizations and Foundations, Non-Profits, Community Institutions, and Educational Institutions

From: Jeff Hagan, CEO

Date: December 19, 2018

Re: Eastern Upper Peninsula 2019 Call for Projects & Completed Projects Surveys

CALL FOR PROJECTS BACKGROUND

Every year the Eastern Upper Peninsula Regional Planning & Development Commission (EUPRPDC) surveys regional stakeholders—government officials, economic developers, local institutions, etc.—to inquire as to which projects you have forthcoming that would be appropriate for Economic Development Administration (EDA) grant programs (a primer on the EDA grant programs is enclosed in this packet). This survey collects project information so that it can be shared with the EDA. It is imperative to note that if your organization seeks EDA grant funding for a project, the project must be listed in the region’s Comprehensive Economic Development Strategy (CEDS) prior to applying for funding.

EUPRPDC would also like to know which projects, activities, etc. your organization is undertaking, or intends to undertake; and which projects, programs, etc. your organization completed in 2018. Having your projects listed in the CEDS is beneficial if your organization is pursuing funding via other grant sources (USDA, MDOT, CDBG, etc.). Furthermore, this information—to be featured the 2019 annual update of the CEDS—will showcase contemporary economic and community development initiatives in the region.

HOW TO SUBMIT A PROJECT

As stated above, there are two pieces of information EUPRPDC seeks to know:

- What projects, activities, etc.—EDA-appropriate or otherwise—does your organization have that are planned, shovel-ready, or currently in progress; and,
- What projects, activities, etc.—EDA-funded or otherwise—did your organization complete in 2018.

There are three ways to submit projects: online (recommended); by filling out the forms enclosed in this packet and mailing them back to the address on the bottom of this document; or by filling out the forms, scanning them, and emailing them to rbolen@eup-planning.org. EUPRPDC asks that your organization fills out the online or hard-copy form (will require the making of copies) once per project, activity, etc. If you do not have information for one of the questions, simply leave it unanswered. Links to the online forms as well as printable versions of the forms included in this packet can be found at www.eup-planning.org/elevating-the-eup. To access the online forms directly, please follow these addresses:

- Project Submission Form: https://www.surveymonkey.com/r/2019ProjectSubmissions
- Completed Project Form: https://www.surveymonkey.com/r/2018CompletedProjects

DEADLINE, CONTACT INFORMATION, ENCLOSURES

EUPRPDC asks that all Project Submission and Completed Project forms be submitted by February 8, 2019.

Please direct any questions to Rebecca Bolen, by phone, 906.635.1581 x 118, or by email: rbolen@eup-planning.org.

Thank you for your time and contributions!

Enclosures: EDA Primer; Project Scoring Criteria; Project Submission Form; Completed Project Form