

RTF#11 Task Force Meeting held via Zoom

November 12, 2020 9:30 AM

AGENDA ITEM	UPDATE/ACTION
1. CALL TO ORDER	Chairman Heckman called meeting to order at 9:30 AM.
2. ATTENDANCE	Dirk Heckman, MCRC; Tom Van Dorn, CCRC; Mike McTiver, LCRC; Susie Baker, DeTour Village; Joel Amo, CLM CAA; Josh Grab, MDOT; Vince Bevins, MDOT Superior Region; Barry Davis, Rudyard Township Supervisor, Jodi Kaisar, Private Citizen; Ellen Benoit, EUPRP&DC
3. AGENDA APPROVAL	Heckman asked if there were any changes or additions to the agenda. There were none. McTiver made the motion to approve the agenda as presented, Baker seconded, and the motion passed unanimously.
4. APPROVAL OF MEETING MINUTES 4/20	Heckman asked if there were any comments or revisions on the April 20, 2020 meeting minutes. There were none. McTiver made the motion to approve the minutes of the last meeting, supported by Baker. The motion passed with a unanimous vote.
5. FY2021 TARGET ALLOCATION	<p>After dealing with some technical difficulties Benoit shared the RTF#11 TIP spreadsheet on screen. The spreadsheet was updated slightly from the version sent out on 11/6 to reflect the most recent 1799 forms received. There was a question on Mackinac County's Pavement Marking job addition as to what year and that was clarified to be FY 2021 using an advance construct on FY 2022 funds. Benoit updated the spreadsheet to show that change. After the changes were made there was \$49,726 showing available before hitting the target constraint of \$1,818,045. Heckman asked if there were any members that could use the balance. Being none, Mackinac County claimed the balance to use towards the pavement marking job.</p> <p>In looking at FY 2020 jobs, Heckman provided that there will be a cost savings in Mackinac County of about \$48,000. FY 20 closeout has been submitted but is not yet recognized by MDOT finance. Josh Grab explained that jobs may take some time to close out and could be up to a few years. Checking on the carry over of funds there was a zero balance. Benoit questioned whether the RTF should constrain additional funds to try and anticipate for overages. Grab explained that it is better to program the funds to the target amount rather than try to save a balance which would risk the chance of RTF#11 losing the funds if they go back into the "pot". What happens is if there are overages that hit against the account, the organization obligated last may or may not have the funds available. If there is a shortage, it will need to be made up with local funds or the advance construct option. It is up to the RTF to decide how to do that. This happened in FY2019 which led to the ACC between Luce and Chippewa and in FY 2020 as Luce County was programmed to get \$228,000 but could only be obligated at \$225,000 due to the amount balance available. McTiver expressed there might be a cost savings in Luce, but it would counterbalance another job so in the end he would be close to what is programmed and did not anticipate making any changes.</p>
6. MEMBER PROJECT UPDATES	<p>Heckman requested approval of RTF members for adding a pavement marking job to FY 2021 for a total of \$141,142 in federal STP funds using the \$49,726 available balance and requesting an advance construction against the Mackinac County fund balance in FY 2022 for \$91,416. Motion was made by Baker and supported by McTiver to approve addition of Mackinac County pavement marking job to FY 2021 with the advance construct against the Mackinac Co. FY2022 available funds.</p> <p>Heckman requested RTF members to approve a section of CR H-40 (Hiawatha Trail) to proposed all-season route to be eligible for State-D funding. It would be from M-117 west for one mile. Grab suggested extending that to US-2 due to requirements</p>

	<p>of connecting to a network. McTiver offered the motion to approve H-40/Hiawatha Trail from M-117 west to US-2 to be added to the proposed all-season route. VanDorn supported the motion. It passed with a unanimous vote.</p> <p>VanDorn informed the group that Chippewa County would like to move FY2021 Mackinac Trail job to the Illustrative List. In doing so, that would free up \$250,000 of federal STP funds in efforts to make the fund whole for the other counties. The other members did not have any jobs to take on for that amount this year, so it was decided to use those funds on remaining existing Chippewa County job – Shunk Road. Baker made the motion to approve moving Mackinac Trail job to the Illustrative List and increasing federal amount programmed on Shunk Road by \$250,000.</p> <p>In addition, Chippewa County requested to move FY2022 Whitefish Pt. Road job to Illustrative List and add a new job – 6 Mile Road from I-75 Overpass to Brimley State Park (7.71 miles) in FY2022. There was a question of adding new jobs without going through the local County RTF group first. MDOT Guidelines do state the local County’s are required to meet every 5 years to establish the TIP, but the full RTF is a public meeting and the meeting of record so adding a job does not go against any protocols. Local By-Laws do not address that specifically. That being the case, and with no opposition to the proposal McTiver made a motion to approve request of moving Whitefish Pt. Road to the Illustrative List add new job 6 Mile Road in FY 2022. Baker seconded the motion. It was approved with a unanimous vote.</p> <p>VanDorn requested that Prairie Road be added to the Illustrative List. Rudyard Township and the county have invested in building that road up to prepare for paving as it is an important detour route in the event of a bridge loss or road closure in that area. Motion made by McTiver to approve addition of Prairie Road to the Illustrative List. Seconded by Baker. Approved unanimously.</p> <p>Heckman asked if there were any other member updates. Baker reported that the Village road project turned out beautiful and expressed appreciation on behalf of the Village.</p>
7. OTHER BUSINESS	<p>Heckman asked if there was any other business. Another meeting will be scheduled in the spring to see where things are at that time. Benoit will make the changes in JobNet when the 1799 forms are received by members.</p> <p>Grab gave an update on where to find resources on the MDOT RTF web page which also links to the MI RTF website. https://www.michigan.gov/mdot/0,1607,7-151-9621_17216_54903---,00.html Forms 1799 and 1797 were updated and need to be used when programming in JobNet. It has not been a problem in our region, but for an update State-D funds cannot be carried over more than three years. Grab also gave an update on transfers and buyouts processes and funding.</p>
8. PUBLIC COMMENTS	<p>Heckman asked if there were any comments from the public. Kaisar said she was just trying to learn more about the process.</p>
9. ADJOURNMENT	<p>A motion to adjourn was made by VanDorn, supported by McTiver, all agreed. The meeting was adjourned at 10:55 AM.</p>