

RTF#11 Task Force Meeting

September 11, 2019 10:00 AM

AGENDA ITEM	UPDATE/ACTION
1. CALL TO ORDER	Chairman Heckman called meeting to order at 10 AM
2. ATTENDANCE	Introductions were made: Dirk Heckman, Manager MCRC; Rob Laitinen, Manager, Tom VanDorn, Engineer - CCRC; Mike McTiver, Manager LCRC; Lyndsay Fountain, Mayor, Marilyn McGuire, Clerk, Susie Baker DV Transportation - DeTour Village; J. Amo, Transit Director - CLM-CAA; V. Bevins, Superior Region - MDOT; Ellen Benoit, EUPRP&DC; On Phone: Don Mayle, Mark Harrison- MDOT
3. AGENDA APPROVAL	Chairman Heckman called meeting to order at 10 AM. The motion to approve the agenda was made by S. Baker, supported by R. Laitinen and passed unanimously.
4. APPROVAL OF MEETING MINUTES	Chairman Heckman asked if there were any changes and entertained a motion for the minutes of the last meeting. S. Baker made a motion to approve as presented. M. McTiver seconded and the motion was approved.
5. RTF MEMBER PROJECT ADDITIONS	<p>D. Heckman started as his change request prompted the need to have a full RTF meeting to allow for the public process as required by FHWA. The MDOT Guidelines Appendix E explains the differences of Amendment Modifications and Administrative Modifications. Project scope change of greater than ½ mile is considered an Amendment Modification. MCRC's change request is to adjust a FY 2020 project scope and add the additional cost of 1 mile north on Krause Road. The additional cost would be covered through an increase in local share of \$150,000. Federal STP funds of \$542,400 and State D funds of \$70,012 remain the same. Local share increases to \$215,588 for a total job cost of \$828,000. A motion to approve the change request was made by R. Laitinen and seconded by M. McTiver. The motion passed unanimously.</p> <p>R. Laitinen, CCRC also would like to amend the local match on FY 2020 Ranger Road to increase by \$83,017 for a total local amount of \$136,530 and total project cost of \$380,098. This change would not affect any of the allocated Federal or State money or other jobs in that Fiscal Year. A motion to approve the change request was made by S. Baker and seconded by M. McTiver. The motion passed with a unanimous vote.</p> <p>M. McTiver explained he received notice that his federal allocation for FY2019 job was reduced from \$340,000 to \$314,500 which was the balance of the RTF#11 fund calculated by MDOT. To adjust for that he would like to add \$25,500 into local match. Because this amount is less than 25% of the total cost it can be done easily with either an updated 1799 form or updated cost in the application paperwork. This change needed to be submitted to M. Harrison at MDOT before 9/12 to be obligated in this round. M. McTiver was able to submit the paper work to M. Harrison immediately, who will take care of it from here.</p> <p>The RTF#11 Federal Fund balance was discussed on how exactly it is calculated. The balance is adjusting as a project goes through and is finally completed. Prior year jobs that are carried into the next year may affect the balance which MDOT Finance calculates. D. Mayle will provide a report that shows what projects have affected the account so that the RTF#11 can reconcile to the target allocation ensuring each county is receiving their share of the allocated amount.</p> <p>Transit member J. Amo, having replaced Anita Benson as the new Transit Director at CLM CAA, requested to add two projects to the Illustrative List. Mackinac Co. Transit currently provides specialized service in the City of St. Ignace and he would</p>

	<p>like to eventually grow to provide regular on-demand service. He requested to add a full-size transit van and equipment consisting of 2 tablets. Estimated costs are \$77,460 for the van and \$7,999 for the tablets. Tires and office equipment are still on the list. S. Baker made a motion to approve adding these two projects to the Mackinac County Illustrative List. M. McTiver seconded the motion and it was approved with a unanimous vote.</p>
6. MEMBER PROJECT UPDATES	<p>CCRC reported that due to too high of bids from contractors no local projects were awarded this year. Lakeshore Drive, a 2018 job, was completed this year and though had some issues to work through the costs came in fairly close and the project turned out nice with additional widened shoulders along most of the route and an off-road multi-use path for about a 1.5 mile portion.</p> <p>DeTour Village- road project started with engineering. Some drainage issues were identified and worked through with culvert adjustments.</p> <p>MCRC – 2 jobs came in slightly under estimate so should help overall balance in the RTF#11 fund.</p> <p>Vince Bevins reported – SSM Roundabout almost done. Rest of demo next week and project is on schedule to be completed by Nov. 15th. Some final work may be next spring such as plantings, etc. Brevort River Bridge – had some signage issues for detour but that was quickly adjusted. Bridge is tore out and ready for rebuilding. Completion to be done by November 15. Another scheduled US-2 project moved up to be done in conjunction so only need 1 detour. Naubinway – going slower than had hoped- still hoping to be done by 15th. M-134 – completed from Cedarville to M-48, next year to finish all the way to DeTour and between Hessel/Cedarville. Tried to widen shoulders as much as possible.</p>
7. FY2020 TARGET ALLOCATION	<p>MDOT should release the FY 2020 target allocation numbers by mid-October. The State D balances should be out in November. The RTF#11 has established percentages for each county's share. D. Mayle explained the balance should fall within the 25% so if job costs do need to be changed by an amount greater than 25% it should not require an additional meeting and could be done by email vote. M. McTiver moved to adjust STP FY 2020 numbers by the ratio established to each county if the target allocation amount turns out to be different. S. Baker seconded. All approved.</p>
8. OTHER BUSINESS	<p>R. Laitinen sits on a State-wide Committee that can provide comments to MEGLE (DEQ)/MDOT for inland lakes and streams and wildlife. Monarch butterfly possibly going on the list – which will affect roadside vegetation (milkweed). This could have a big impact on local road right of ways. Visit the US Fish and Wildlife website to make comments.</p> <p>D. Mayle sent some sample by-laws for local RTFs. Digital copies were forwarded on to the road commission managers to review for their own county. Will try to have local drafts ready to discuss at next meeting.</p>
9. PUBLIC COMMENTS	None
10. ADJOURNMENT	<p>Chairman Heckman entertained a motion to adjourn. McTiver made the motion to adjourn, supported by Laitinen, and passed unanimously. Meeting was adjourned at 11:10</p>