

EUP REGIONAL PLANNING & DEVELOPMENT COMMISSION
Executive Committee Meeting
Wednesday, June 8, 2016 – 2:00 p.m.
Sault Service Center – 1118 E. Easterday Avenue; Sault Ste. Marie, MI 49783

Minutes

Call to Order

The EUP Regional Planning Development Commission Executive Committee meeting was called to order at 2:05 p.m.

Attendance

Jeff Holt	Don McLean	Colleen Duflo (Phone)
Dean Reid (Video)		

Approval of Agenda

Prior to the approval of the agenda, two items were recommended to be added to the agenda—Financial Report under Program Updates and a Discussion of the EUP Michigan Works! Directorship under New Business. D. McLean moved to approve the amended agenda with support by J. Holt.

Public Comment

There was no public comment addressed at this meeting.

Program Updates

- a. Regional Prosperity Initiative:** The target market analysis has been updated on the website and press releases will be soon issued.

A meeting with the Mackinac Island Committee has been scheduled for June 21 at 2:00 p.m. to discuss housing challenges on the island. D. Reid asked if there was data available of an accurate count of migrant worker on the Island.

An update of the recent mini-grants awarded throughout the region was provided. Of the applications received, mini-grants were awarded to Newton Township, Curtis, Trout Lake, Hessel, Village of Newberry, Ojibwe Culture Museum, Newberry School, and St. Ignace DDA for various projects. The overall total funds for the mini-grants is \$24,000.

- b. EDA Partnership Planning Grant Application:** This 3-year grant application totaling \$273,140 has been submitted and is currently under review. Its approval is anticipated by the end of June.

- c. **Transportation Planning:** An introductory meeting regarding the Regional Rural Safety Plan has been scheduled for July 12 at the SmartZone at 10:00 a.m. MDOT and local agencies will confer about possible improvements.

An additional \$2,000 has been requested for the Passenger Transit Component. The anticipated completion date is January 31, 2017.

Current projects in process include the M-134 Scenic Byway, Asset Mapping, and Traffic Counts.

- d. **Other local projects: Village of Newberry, City of St. Ignace, City of Mackinac Island:** Staff provided a proposal to assist in the Village of Newberry with their Master Plan.

Preparing quotations for work on updating Master Plans with the City of St. Ignace and the City of Mackinac Island.

- e. **Financial Report:** E. Benoit provided a summary of the financial reports of current grants.

New Business

- a. **Resolution of Support for MEDC Planning Grant—Transportation Logistics Study:** This resolution requires the support of the three counties as well as a local unit of government such as the Chippewa County EDC. RPI funds will be used to provide matching funds. It was noted that a resolution of support for EDA Planning and Technical Assistance Grant—Transportation Logistics Study would also be required. J. Holt move to approve the Resolution of Support for MEDC Planning Grant—Transportation Logistics Study. D. McLean supported. Motion passed unanimously.
- b. **Resolution of Support for EDA Planning & Technical Assistance Grant – Transportation Logistics Study:** J. Holt moved to approve this resolution of support for EDA. C. Duflo supported. Motion passed unanimously.
- c. **CEO Request for Vacation Time Payout:** A request from the CEO for a payout of 70 hours of vacation leave was reviewed. D. McLean approved this payout. C. Duflo supported. Motion passed.
- d. **Committee Member Updates**
D. McLean described a recent workshop he attended in regards to connecting entrepreneurial communities.

D. Reid described the MEA broadband survey for select communities which may require assistance in mapping locations.

D. Reid requested assistance in identifying the number of migrant workers on Mackinac Island.

- e. **EUP Subregion Michigan Works Directorship:** J. Hagan recently received correspondence from the Upward Talent Council CEO indicating their desire to maintain a full-time director rather than the current agreement of a part time director. J. Hagan was encouraged to apply by Upward. He would like to assure the Regional Planning Executive Committee that he has no intention of applying and would like to maintain his position of director of the EUP Regional Planning & Development Commission.

The current MOU between Regional Planning and the EUP Employment & Training Consortium is a five-year agreement with a 30-day escape clause for either party. It was suggested that Regional Planning consider terminating the MOU at this time. Following a brief discussion, D. McLean recommended to await the termination of the MOU from Upward yet to be prepared of J. Hagan's position reverting to a full-time position.

- f. **Staffing:** CEO Hagan brought to the Committee's attention the need for posting of an Executive Secretary position. Motion by Holt, supported by D. McLean to have the CEO post for this non-professional position. The motion carried unanimously.

Old Business

- a. **Michigan Works! UPWARD Talent Council Update:** CEO Hagan discussed the staffing situation with Michigan Works! At this point in time the existing Administrative staff with the Consortium will be laid off as of 6/30/16, new positions with UPWARD will be posted and could potentially be applied for if staff are interested. The County's will be meeting with legislators and other interested parties relative to the MERS Pension Plan unfunded accrued liability.

Upcoming Meeting Dates

- a. Governing Board Meeting—July 27, 2016 at 9 a.m.
- b. Executive Committee—September 14, 2016

Adjourn

The meeting adjourned at 3:15 p.m. upon the motion by J. Holt and support by D. McLean.

Respectfully submitted by,
Kim Wilcox