

**Eastern U.P. Regional Planning & Development Commission
Board Meeting
Wednesday, July 27, 2016
Studebaker's Restaurant; 3583 I-75 Business Spur; Sault Ste. Marie, MI**

Members Present:

Mary Archambeau, Luce Co.	Eric Becks, LSSU	Jeff Holt, Minority Rep.
Don McLean, Chippewa Co.	Jim Moore, Kinross Charter	Dean Reid, Mackinac Co. Private
Gary Reid, Clark Twp.-Mack. Co.	Michele Walk, Chippewa Co.	

Guest:

Tammy Henry, Newberry EDC

Staff:

Jeff Hagan	Ellen Benoit	Rebecca Bolen	Nathan Coon	Nate Rapp
Eric Wedesky	Kim Wilcox	Alicia Williams		

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Dean Reid.

PUBLIC COMMENT

There was no public comment addressed at this meeting.

AGENDA APPROVAL

It was requested that an additional item be included to New Business regarding a septic disposal issue in Raber Township. D. McLean moved to approve the agenda with the addition and supported by J. Moore. This motion was unanimously approved.

APPROVAL OF MINUTES

a. April 27, 2016 Board Minutes

D. McLean moved to approve the April 27, 2016, meeting minutes as presented. M. Walk supported. Motion passed.

b. June 8, 2016 Executive Committee Minutes

E. Becks moved to approve the June 8, 2016 Executive Committee meeting minutes as presented. D. McLean supported. Motion passed.

CONSENT AGENDA

J. Moore moved to approve the consent agenda items which included the Financial Report, Program Updates, and the Director's Report. D. McLean supported. Motion passed.

NEW BUSINESS

a. **EUP Regional Target Market Analysis Presentation – Rebecca Bolen/Eric Wedesky**

R. Bolen provided a brief overview of the EUP Housing Target Market Analysis report. This study provides a focus of the type of people likely to live within the region and the anticipated housing needs. The main goal of this analysis is to improve the quality and affordability of housing in the region. R. Bolen indicated that she recently provided this presentation to the EUP Board of Realtors and received positive comments. It is also anticipated that this information will also be provided to developers and EDC representatives throughout the region. The analysis in its entirety, along with individual reports for Chippewa, Luce and Mackinac Counties, is available on the Regional Planning website (<http://eup-planning.org>).

b. **Company Credit Card**

It was noted that it was recently discovered that the company credit card issued by Central Savings Bank does not have an online system in place. Without this type of access, staff are unable to determine the actual credit line balance, purchases processed, or even the capability of processing an online payment. The possibility of Regional Planning obtaining a credit card with online access was discussed with members suggesting other possible institutions. M. Walk moved to obtain a company credit card, preferably from a local institution, that will meet the online access needs. D. McLean supported. Motion passed.

c. **Board Member Updates**

D. McLean mentioned that the Chippewa EDC is incorporating marketing strategies for the EDC facility and airport.

J. Moore noted that the Chippewa County Fair is scheduled to be August 27 – September 5. The midway carnival rides will start on August 31.

He also mentioned that the Shortcut Road to the golf course has been created.

M. Walk indicated that the meat processing study is in draft format and will soon be ready for presentation. She mentioned that the second half of the report is in regards to working with existing processors meeting the needs of USDA standards.

d. **Raber Township – Septic Disposal**

Recently, a company filed a proposal with the DEQ to dispose of septic materials in a residential area prior to contacting the local municipality or local land owners. As there is no local zoning ordinance, there is no control of this type of activity as long as the State agrees that it meets the DEQ's requirements. The ideal process would be that an application would have to be submitted and approved on a local level prior to submittal to the State. Many townships do not have updated land use zoning ordinances that would require this type of practice. Following a brief discussion, D. McLean moved to investigate options in which Regional Planning could utilize to assist the local townships in updating current land use zoning ordinances. G. Reid supported. Motion passed.

Upcoming Meeting Dates

- August 18, 2016 – 11:00 a.m.: Governor’s Lunch at the UP State Fair
Tickets are \$20. You must pre-register at <http://www.deltami.org/?govlunch>
- August 19, 2016 – 9:00 a.m. – 11:00 a.m.: Infrastructure Town Hall Meeting
Hosted by Gavin Leach, NMU, who is the lone UP Representative on the Governor’s Infrastructure Council.
- September 7, 2016 – 8:30 a.m. – 6:30 p.m.: Innovate Summit
Hosted by the MSU Center for Community and Economic Development
EDA University Center Event, Kellogg Center – East Lansing.
To register or learn more please visit: <http://www.reicenter.org/events/innovate-michigan-summit-2016>
- September 14, 2016, 10:00 a.m.: Executive Committee
- October 26, 2016, 9:00 a.m.: EUPRPDC Governing Board Meeting
SmartZone; Sault Ste. Marie
Please remember to RSVP in advance of the meeting so that we can plan accordingly for breakfast, also if you are interested in participating via video conference from St. Ignace or Newberry please also let me know at least one (1) week in advance so we can make those arrangements.

ADJOURNMENT

Chairman D. Reid adjourned the meeting at 10:55 a.m.