

**Eastern U.P. Regional Planning & Development Commission
Board Meeting
Wednesday, January 28, 2015
12:00 PM, Studebaker's Restaurant, Sault Ste. Marie, MI**

Members Present:

Dick Timmer, Chippewa Co.
Jim Moore, Kinross Charter
Twp. - Chippewa Co.
Dean Reid, Mack. Co. Private
Diane Patrick, Mackinac Co.

Gary Reid, Clark Twp. – Mack.
Co.
Michelle Walk, Chippewa Co.
Don McLean, Chippewa Co.
Jim Hill, Mackinac Co.
Ken Gill, Luce Co.

Ron Ford, Luce Co.
Joe Dobrowolski – Chippewa Co.
Private
Conor Egan – Chippewa Co.

Staff:

Jeff Hagan
Ellen Benoit

Nathan Fazer
Nathan Coon

Eric Wedesky

Guests:

Sue Bowlby, Anderson Tackman
Josh Billington, Job Force

CALL TO ORDER

Meeting was called to order at 12:05 PM by Chairman McLean.

AGENDA APPROVAL

Chairman McLean asked if there were any changes to the agenda. Director Hagan submitted request to add Items – two Resolutions for consideration 1) regarding PA 152 – Health Care and 2) Electric Power and also - Nomination for open treasurer position for Executive Committee. R. Ford made the motion to accept the changes to the agenda. M. Walk made a second to the motion and it passed with a unanimous vote.

MINUTES OF THE LAST MEETING

Chairman McLean asked if there were any corrections to the minutes of the last meeting October 24, 2014 or the Executive Committee meeting of December 3, 2014. D. Timmer noted on Item #10 same person listed as making motion and supporting motion. Change support to D. Reid. D. Timmer made the motion to approve the minutes. The motion was seconded by R. Ford and passed unanimously.

CONSENT AGENDA

D. Timmer made a motion to approve the consent agenda items which included the Staff Report Updates, Financial Report, and Director's Report as presented, supported by R. Ford. Motion carried unanimously.

NEW BUSINESS

Sue Bowlby from Anderson, Tackman reported on the financial audit of the organization. Recommendations were made to improve internal control policy segregation of duties and including electronic funds transmissions policy development, but overall the Commission is in good financial shape. In 2015 there will be new requirements regarding the pension reporting. R. Ford asked to get a copy of a sample electronic payment policy to use as a template. D. Reid moved to accept the financial report from the auditor as presented. J. Moore seconded the motion and it passed with a unanimous vote.

OLD BUSINESS

M. Walk presented on the U.P.-wide Community Food Systems and the various regional and local food initiatives under way in the Eastern U.P.

ADJOURNMENT –

The next meeting date was scheduled for April, 2015 (date/time to be determined), at Top of the Lake Snowmobile Museum in Naubinway. A motion to adjourn was made by J. Moore and supported by D. Timmer. The meeting was adjourned at 1:30 p.m.