

**Eastern U.P. Regional Planning & Development Commission
Board Meeting
Wednesday, July 22, 2015
LSSU, Cisler Center, 650 Easterday Ave., Sault Ste. Marie, MI**

Members Present:

Don McLean, Chippewa Co.
Dick Timmer, Chippewa Co.
Jim Moore, Kinross Charter
Twp. - Chippewa Co.
Dean Reid, Mack. Co. Private

Diane Patrick, Mackinac Co.
Gary Reid, Clark Twp. – Mack.
Co.
Michelle Walk, Chippewa Co.
Joe Dobrowolski – Chippewa Co.
Private

Kristen Claus, SSM EDC
Jeff Holt, Sault Tribe
Colleen Duflo – Luce Co.
Eric Becks, LSSU
Jim Hill, Mackinac Co.

Staff:

Jeff Hagan
Ellen Benoit

Eric Wedesky
Nathan Coon

Unai Miguel Andres
Alicia Williams

Guest:

Tammy Henry

CALL TO ORDER

Meeting was called to order at 9:15 AM by Chairman McLean.

AGENDA APPROVAL

Chairman McLean asked if there were any changes to the agenda. There were none. A motion was made to approve the agenda by D. Timmer and supported by J. Hill. It was unanimously approved.

MINUTES OF THE LAST MEETING

Chairman McLean asked if there were any corrections to the minutes of the last meeting April 29, 2015. E. Becks made a motion to approve the meeting minutes as presented, it was supported by K. Claus. Chairman McLean asked the same of the Executive Committee meeting of June 3, 2015. Motion made by D. Timmer and supported by D. Reid to approve the minutes as presented. Both passed with a unanimous vote.

CONSENT AGENDA

M. Walk made a motion to approve the consent agenda items which included the Staff Report Updates, Financial Report, and Director’s Report as presented, supported by J. Holt. D. Reid asked to make a comment on and had a question regarding the Regional Recreation Plans and Economic Development. It would be brought up under Old Business. Motion carried unanimously.

NEW BUSINESS

E. Benoit and U. Miguel Andres made a presentation on the CZM Water Trail project and story board map layout.

Director Hagan presented the board with information regarding upgrading the copier as the lease had expired. The new copier would take the place of both EUP RP&DC and EUP ETC’s old copiers and the two agencies would share the expense for a new copier with a 5 year lease. Director Hagan had gotten two proposals from local sources both of which were comparable. Sault Printing could take the old copier on trade-in and was chosen as the vendor. J. Hill made a motion to approve the lease agreement for a new copier with Sault Printing. G. Reid supported the motion. A roll call vote was taken:

D. Mclean – Yes	D. Reid – Yes	D. Patrick – Yes	M. Walk - Yes	D. Timmer – Yes	G. Reid - Yes
K. Claus – Yes	J. Moore – Yes	J. Drobowski - Yes	C. Duflo - Yes	J. Hill - Yes	J. Holt – Yes
E. Becks - Yes					

Director Hagan reported that he would like to enter into an agreement with EUPISD for Information Technology support for \$8,500 annually – July 1 through June 30, providing support on the computer network. E. Becks made a motion to approve the agreement, with support from D. Timmer. A roll call vote was taken:

J. Moore – Yes	J. Hill - Yes	D. Reid – Yes	M. Walk - Yes	D. Timmer – Yes	J. Holt – Yes
K. Claus – Yes	D. Patrick – Yes	J. Drobowski - Yes	C. Duflo - Yes	G. Reid - Yes	E. Becks - Yes
D. Mclean – Yes					

Director Hagan reported the need to update the signature card at Central Savings Bank for authorized signatures for check signing. For emergency purposes N. Fazer had authorization as a back-up and since he has left the agency’s employ, D. Hagan recommended that Kim Wilcox, EUP MI Works! be added to replace N. Fazer. J. Moore made the motion to add K. Wilcox as an authorized check signer for EUPRP&DC. It was supported by D. Timmer. The motion was passed unanimously.

Director Hagan recommended to the Board changing Alicia Williams from part-time employee to a full-time Planner I position at starting salary of \$26,500 with benefits. N. Coon would take over the GIS Department coordinator duties and Alicia would help fill the gap created since N. Fazer’s departure. J. Moore made a motion to approve the hiring of A. Williams as a full-time Planner I, with support from M. Walk. The motion passed unanimously.

OLD BUSINESS

D. Reid wondered about the status of the Regional Recreation plan. Director Hagan explained that after more research and in talking to the MDNR - their rules state that a regional recreation plan would supersede any local recreation plan and that was not the intent of EUPRP&DC when making application for technical assistance through the RPI program. The strategy was changed to work with local units of government who were interested to develop individual recreation plans. Twenty townships in the region do not have any recreation plan at all. Discussion ensued regarding bringing this to the attention of DNR directors, as well as identifying State forest land properties in the region that may have potential as a local recreation property that State may be willing to turn over to a local jurisdiction to develop/maintain.

PUBLIC COMMENTS

Chairman McLean opened the floor for public comments. There were none.

ADJOURNMENT –

The next meeting date was scheduled for October 28, 2015. It will be a 9 AM meeting in Sault Ste. Marie. A motion to adjourn was made by M. Walk and supported by J. Holt. The meeting was adjourned at 11:15 a.m.