

EUP REGIONAL PLANNING & DEVELOPMENT COMMISSION
Executive Committee Meeting
Wednesday, March 7, 2018 – 11:30 a.m.
SmartZone; 2345 Meridian Street; Sault Ste. Marie, MI 49783

Minutes

Call to Order

The EUP Regional Planning Development Commission Executive Committee meeting was called to order at 11:40 a.m.

Attendance

Joe Dobrowolski
Richard Timmer

Jeff Holt
John Waltman

Dean Reid

Guest

Sue Bowlby, Anderson Tackman

Staff

Jeff Hagan

Kim Wilcox

Approval of Agenda

J. Holt moved to approve the agenda as presented. D. Reid supported. Motion passed.

Public Comment

There was no public comment addressed at this meeting.

2017 Audit Presentation—Sue Bowlby; Anderson Tackman

Sue Bowlby from Anderson, Tackman & Company provided a presentation of the EUP Regional Planning & Development Commission's audit and financial statements for the fiscal year ending September 30, 2017. The audit received an unqualified opinion which indicates that the financial statements and reports are in compliance with the government auditing standards. It was highlighted that the status of the pension plan is currently overfunded. Ms. Bowlby noted that there is an issue of inadequate design of preparation of financial statements due to the number of staff members. Other recommendations such as an electronic transaction policy and credit card rewards

policy have been corrected. R. Timmer moved to approve the audit report for fiscal year ending September 30, 2017. J. Dobrowolski supported. The audit report was then approved unanimously.

Financial Information

- **Financial Report**

Upon review, it was noted that there are currently no concerns. R. Timmer moved to approve the financial reports as submitted. J. Holt supported. Motion passed.

- **RPI Spending Plan & Timeline**

The updated RPI Spending Plan and Project Timelines were provided for informational purposes.

CEO Report

The CEO Report was reviewed.

Old Business—CEO Nomination to NADO Research Advisory Committee

R. Timmer moved to approve the CEO Nomination to the NADO Research Advisory Committee. J. Holt supported. Motion passed.

New Business

Under new business, members considered the need of a vocational center in the Eastern Upper Peninsula as the need for skilled trades workers has increased dramatically. This center should be operated at a regional level to provide courses and trades training that would have merit with students, parents and employers. An internship requirement would also be beneficial to employers and students. With the State's new Marshall Plan, it is hopeful that this type of vocational training center would be possible.

D. Timmer mentioned that the Road Commission has applied for funding for wetland banking which would encourage economic development in the region. He indicated that Regional Planning may be of assistance in identifying potential sites.

Adjourn

The meeting adjourned at 1:05 p.m.