

**Eastern U.P. Regional Planning & Development Commission
Executive Committee Meeting
Sault Ste. Marie SmartZone; 2345 Meridian; Sault Ste. Marie, Michigan**

Friday, June 17, 2022

Attendance

Allison Watkins

Jeff Holt

Mike Patrick

Richard Timmer

Staff

Jeff Hagan

Kim Wilcox

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Chair M. Patrick.

APPROVAL OF AGENDA

The agenda was approved as submitted following a motion by J. Holt with support by R. Timmer.

PUBLIC COMMENT

There was no public comment addressed at this meeting.

Personnel Policy Amendment—Juneteenth Holiday (June 19)

As Juneteenth (June 19) is now a federally recognized holiday, CEO Hagan requested that the Committee consider amending the Personnel Policy to include Juneteenth as a paid holiday for staff. As this year's Juneteenth holiday is observed next week and there is not enough time for staff to adjust their calendars, it is recommended that the observation of this holiday begin in 2023. J. Holt moved to include Juneteenth as an observed holiday starting in calendar year 2023. A. Watkins supported. Motion passed.

Board Bylaws Review

Committee Members briefly reviewed the EUPRPDC Board Bylaws as it was suggested at the April EUPRPDC Board Meeting that the Bylaws be reviewed to determine if all necessary policies are included. At this time, the Board Bylaws are current. It was noted that it is a good practice to periodically review the content of the bylaws for any necessary clarifications and updates.

Local Share Formula Update

CEO Hagan described the formula used to determine the amount of the annual local share dues for each county in the region. The current amount contributed totals \$40,000 which is divided among the three counties utilizing this formula. As this amount has not been adjusted since 2010, it is recommended that the amount be increased to an overall local share total of \$50,000. The formula will be utilized to determine the cost for each county and could be phased in over the 2023 and 2024 fiscal years to allow each county to adjust budgets. CEO

Hagan will be requesting this proposed increase of Local Share funding to each county in the fall prior to the 2023 budget approval. R. Timmer moved to approve the proposed increase of Local Share Funding for the upcoming budget. A. Watkins supported. The motion passed unanimously upon a roll call vote.

R. Timmer-Yes	M. Patrick-Yes	A. Watkins-Yes	J. Holt-Yes
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Financial Update & Program Update

CEO J. Hagan provided a review of the financial report along with a general overview of current program updates. Overall, there are no areas of concern with the Financial Report as presented. R. Timmer moved to approve the Financial Update/Program Report as presented. J. Holt supported. Motion passed.

Recycling MICROS Grant Application

CEO Hagan described a competitive MICROS grant application through EGLE. The application is due June 30 and totals \$10,000 with no match requirement. The Hiawatha Sportsmen Club intends to apply for this grant for Mackinac County to fund a survey to residents to determine recycling interest. As Chippewa County already maintains a recycling service, it was suggested that EUPRPDC submit a MICROS grant application for Luce County. It was noted that this application is highly competitive and the focus in Luce County would be the Village of Newberry.

Next Executive Committee Meeting is scheduled to be held on September 9, 2022.

Adjournment

The meeting adjourned at 11:00 a.m. upon a motion by R. Timmer and support by J. Holt.