

**Eastern U.P. Regional Planning & Development Commission  
Executive Committee Meeting**

**EUPRPDC Office; 2345 Meridian; Sault Ste. Marie, Michigan**

**Wednesday, March 22, 2023**

**Attendance**

Allison Watkins

Dean Reid

Mike Patrick

Kelly Freeman

**Staff**

Jeff Hagan

Kim Wilcox

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chair M. Patrick.

**ROLL CALL**

Roll call was taken. K. Freeman moved to excuse the members not present at the meeting with support from D. Reid. Motion carried unanimously.

**APPROVAL OF AGENDA**

The agenda was approved as submitted following a motion by D. Reid with support by K. Freeman.

**PUBLIC COMMENT**

There was no public comment addressed at this meeting.

**2022 AUDIT PRESENTATION**

Ken Talsma from Anderson, Tackman & Company provided a presentation of the EUP Regional Planning & Development Commission’s audit and financial statements for the fiscal year ending September 30, 2022. The audit indicates that the financial statements and reports follow the government auditing standards and is classified as an unmodified, clean audit. The audit also noted that there were no concerns with the status of the pension plan. There were no findings. J. Hagan commended Anderson Tackman and EUPRPDC staff for their professionalism and assistance during this audit. D. Reid moved to approve the audit report for the fiscal year ending September 30, 2022. A. Watkins supported. Upon a roll call vote, the audit report was approved unanimously.

D. Reid—Yes	K. Freeman—Yes	A. Watkins—Yes	M. Patrick--Yes
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**NEW BUSINESS**

**Financial Update & Program Report**

CEO J. Hagan provided a review of the financial report along with a general overview of current program updates. Overall, there are no areas of concern with the Financial Report as presented. K. Freeman moved to approve the Financial Update/Program Report as presented. D. Reid supported. Motion passed unanimously upon a roll call vote.

A. Watkins—Yes	K. Freeman—Yes	D. Reid—Yes	M. Patrick--Yes
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**Early Childhood Investment Corp (ECIC) Childcare Regional Planning Grant**

CEO Hagan described Early Childhood Investment Corp (ECIC) Childcare Regional Planning Grant. This grant totals \$150,000 and was awarded to the Upper Peninsula Michigan Works! office. EUPRPDC was approached to audit selected master plans for possible zoning issues. This subcontract would total approximately \$14,000. D. Reid moved to approve the subcontract for the ECIC Grant. A. Watkins supported. Motion passed unanimously upon a roll call vote.

A. Watkins—Yes	M. Patrick—Yes	K. Freeman—Yes	D. Reid--Yes
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**OLD BUSINESS—2023 MEETING DATES**

The list of scheduled meeting dates for the EUPRPDC Board and Executive Committee was included in the meeting packet.

**EXECUTIVE COMMITTEE**

- March 22, 2023 – 9:00 a.m.
- June 21, 2023 – 9:00 a.m.
- September 20, 2023 – 9:00 a.m.
- December 20, 2023 – 9:00 a.m.

**EUPRPDC BOARD**

- February 1, 2023 – 10:00 a.m.
- May 3, 2023 – 9:00 a.m.
- July 26, 2023 – 9:00 a.m.
- October 25, 2023 – 9:00 a.m.

**GENERAL UPDATES**

Jeff Hagan: Provided an update of the recent NADO conference held in Washington DC.

Dean Reid: Indicated that Starline Ferry is in the process of converting a ferry from a diesel motor to an electric motor. As there were issues with obtaining approval from Cloverland Electric for a charging station in St. Ignace the charging station for the ferry will be located in Mackinac City.

**ADJOURNMENT**

The meeting adjourned at 10:05 a.m. following a motion by K. Freeman and support by A. Watkins.