

**Eastern U.P. Regional Planning & Development Commission  
Board Meeting**

**Wednesday, February 1, 2023; 10:00 a.m.  
EUP Regional Planning & Development Office; Sault Ste. Marie, Michigan**

**Members Present**

Allison Watkins—Newberry Village	Bill Henry, Luce Co.
Brad Neumann, MSU Extension	Chris Olson, Chippewa Co.
Dean Reid, Mackinac, Private	Hunter Nostrant, Luce Co., Private
Jeff Holt, Minority Rep.	Jim Moore, Kinross Charter
Jim Traynor, Chippewa Co.	Kelly Freeman, Sault Ste. Marie
Kimberly Muller, LSSU	Mark Clymer, Clark Twp.-Mack. Co.
Mike Patrick, Mackinac Co.	Tom Cronan, City of St. Ignace

**Staff:**

Jeff Hagan	Katrina Harcourt	Kim Wilcox	Nathan Coon
------------	------------------	------------	-------------

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by M. Patrick.

**ROLL CALL**

Roll call was taken. J. Moore moved to excuse the members not present at the meeting with support from D. Reid. Motion carried unanimously.

**PUBLIC COMMENT**

There was no public comment addressed at this meeting.

**AGENDA APPROVAL**

T. Cronan moved to approve the agenda as presented. M. Clymer supported. Motion passed.

**APPROVAL OF MINUTES: October 26, 2022, Board Minutes**

J. Moore moved to approve the October 26, 2022, EUPRPDC Board minutes as presented. H. Nostrant supported. Motion passed.

**APPROVAL OF MINUTES: December 7, 2022, Executive Committee Minutes**

D. Reid moved to approve the December 7, 2022, EUPRPDC Executive Committee minutes as presented. J. Holt supported. Motion passed.

**EXECUTIVE COMMITTEE OFFICER VACANCY: 2023-2024**

As Richard Timmer did not seek reappointment to the EUPRPDC Board, there is now a “Member at Large” vacancy on the Executive Committee. Kelly Freeman indicated that he is willing to serve on the Executive Committee representing this vacancy. As there were no other nominations noted, K. Freeman was appointed to the Executive Committee upon a unanimous roll call vote.

A. Watkins: Yes	B. Henry: Yes	B. Neumann: Yes	C. Olson: Yes
D. Reid: Yes	H. Nostrant: Yes	J. Holt: Yes	J. Moore: Yes
J. Traynor: Yes	K. Freeman: Yes	K. Muller: Yes	M. Clymer: Yes
M. Patrick: Yes	T. Cronan: Yes		

**EUPRPDC BOARD BYLAWS—CORRECTION**

Upon review of the Bylaws, it was noted that the Membership Section of the Bylaws was not updated to reflect the member “at large” representation which was approved by the EUPRPDC Board on October 28, 2020. After a brief overview, K. Muller moved to approve the Membership Section to reflect this update. T. Cronan supported. Motion passed.

**CONSENT AGENDA**

J. Moore moved to approve the consent agenda items which included the Financial Report and Program Updates. B. Henry supported. Motion passed.

**NEW BUSINESS**

**Director’s Report**

CEO Hagan provided an update of the programs highlighted in the Director’s Report which was included in the meeting packet. J. Moore moved to approve the Director’s Report as submitted. T. Cronan supported. Motion passed.

**Resolution—P.A. 152--2023**

This P. A. 152 Resolution approves the exemption of employees paying 20% of their health insurance premiums. The EUPRPDC can be exempt as the health insurance premiums fall below the maximum threshold. Public Act 152 allows for an annual extension with a 2/3 vote of the Commission. J. Moore moved to approve the 2023 P.A. 152 Resolution. D. Reid supported. The resolution was declared adopted.

C. Olson: Yes	D. Reid: Yes	B. Henry: Yes	J. Holt: Yes
J. Moore: Yes	J. Traynor: Yes	H. Nostrant: Yes	K. Freeman: Yes
K. Muller: Yes	M. Patrick: Yes	T. Cronan: Yes	A. Watkins: Yes
M. Clymer: Yes	B. Neumann: Yes		

### **Conflict of Interest Policy**

The Conflict-of-Interest Policy requires board members and alternates to sign the Conflict-of-Interest Disclosure Form annually. Members are asked to review the policy, complete the disclosure form, and return the form to Kim Wilcox ([kwilcox@eup-planning.org](mailto:kwilcox@eup-planning.org)) at the EUPRPDC office.

### **Board Member Updates**

Jeff Holt: Mentioned that the Sault Ste. Marie EDC is currently working on a Strategic Planning Process.

D. Reid: Described the possibility of local commercial fishing operations and other agricultural businesses being eligible to obtain low interest loans from the FSA.

K. Muller: Indicated that LSSU is collaborating with the Michigan Department of Corrections to provide a Health Fitness Specialist associate degree curriculum in the prison. She also mentioned that LSSU will be hosting a high school Robotics Competition on March 23-25.

T. Cronan: Noted that the City of St. Ignace is currently in the process of updating their zoning policy.

C. Olson: Indicated that the Airport is currently working with legislators for assistance with the shortage of certified pilots to allow for a more cohesive flight schedule. Discussions include adjusting the mandatory pilot retirement age, certification adjustments, and other educational opportunities.

J. Moore: Described the food waste facility operations in Kinross.

A Watkins: Mentioned that she is currently attending the Asset Management Champion program through the MIC.

B. Neumann: Described a Facilitation Leadership Training on May 25-30 in Sault Ste. Marie. Other upcoming trainings include Open Meetings Act, an online Zoning Board of Appeals course, and Citizen Planner course in the Fall.

M. Clymer: Mentioned that Clark Township is currently working on a SPARK grant application.

### **ADJOURNMENT**

The meeting adjourned at 11:15 a.m. following a motion by M. Clymer with support by H. Nostrant.