

**Eastern U.P. Regional Planning & Development Commission  
Board Meeting**

**Wednesday, October 29, 2025; 9:00 a.m.  
Lake Superior State University – Cisler Center – Crow’s Nest;  
650 West Easterday Avenue; Sault Ste. Marie, Michigan**

**Members Present**

Allison Watkins—Newberry Village	Bill Henry, Luce Co.
Chris Olson, Chippewa Co.	Jeff Holt, Minority Rep.
Jim Traynor, Chippewa Co.	Kelly Freeman, Sault Ste. Marie
Mark Eitrem, Sugar Island Twp.-Chip. Co.	Mike Patrick, Mackinac Co.
Tammy Henry, Luce Co.	Andrew Rubinstein, LSSU—Alternate

**Staff**

Jeff Hagan	Kim Wilcox	Matt Sawle	Jennifer Neal
Nathan Coon	Seth Harris	Amber Pietrangelo	

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by K. Freeman.

**PUBLIC COMMENT**

There was no public comment addressed at this meeting.

**AGENDA APPROVAL**

CEO Hagan requested that the agenda be adjusted to allow for the action items under New Business be presented before the Director’s Report. M. Patrick moved to approve the agenda with the requested agenda adjustment. M. Eitrem supported. Motion passed.

**APPROVAL OF MINUTES**

**EUP Regional Planning Board—July 30, 2025; Executive Committee—September 9, 2025**

J. Holt moved to approve the July 30, 2025, EUPRPDC Board minutes as presented. M. Patrick supported. Motion passed.

M. Patrick moved to approve the September 9, 2025, EUPRPDC Executive Committee minutes as presented. J. Holt supported. Motion passed.

**CONSENT AGENDA**

T. Henry moved to approve the consent agenda items which included the Financial Report, and Program Updates. C. Olson supported. Motion passed.

**NEW BUSINESS**

**Audit Proposal—Years 2025, 2026, & 2027**

A three-year proposal for audit services from Anderson, Tackman & Company was reviewed. The proposal reflects a slight increase from the previous three-year contract but is within a reasonable range. The proposed three-year engagement would be \$9,100 (2025), \$9,600 (2026), and \$10,000 (2027). M. Patrick moved to accept the proposal from Anderson, Tackman for the EUPRPDC audit. J. Traynor supported. Motion passed unanimously upon a roll call vote.

A. Watkins-Yes	B. Henry-Yes	C. Olson-Yes-	J. Holt-Yes	J. Traynor-Yes
K. Freeman-Yes	M. Eitrem-Yes	M. Patrick-Yes	T. Henry-Yes	A. Rubenstein-Yes

**Central Savings Bank Note/Line of Credit Proposal**

In light of the federal government shutdown and a delay in the EUPRPDC receiving quarterly advances from EDA, CEO Hagan contacted Central Savings Bank for possible options to maintain the budget until federal advances are received. If deemed necessary, a bank note or line of credit through CSB could be secured with either a bank note or line of credit with a 6.8% fixed rate for 12 months. The bank note has a processing fee of \$100, and the line of credit is \$300. As a line of credit will only be charged if used, it is recommended that the Line of Credit of \$60,000-\$70,000 be considered. T. Henry moved to approve a Board resolution recommending that, authorizes CEO Hagan to obtain a line of credit from Central Savings Bank not to exceed \$70,000 for EUPRPDC. M. Patrick supported. Motion passed unanimously upon a roll call vote.

A. Watkins-Yes	J. Traynor-Yes	A. Rubinstein-Yes	B. Henry-Yes	T. Henry-Yes
C. Olson-Yes	M. Eitrem-Yes	J. Holt-Yes	M. Patrick-Yes	K. Freeman-Yes

**Contract with WUPPDR on National Science Foundation Grant**

Board members reviewed a contract with Western UP Planning & Development Region to assist on a National Science Foundation Grant in regard to coastal hazards for rural and indigenous communities in the Great Lakes Region. The EUP would be responsible for data collection and GIS activities. The contract totals \$10,000 over a three-year period. J. Holt moved to approve the contract with WUPPDR as presented. M. Patrick supported. Motion passed unanimously upon a roll call vote.

A. Watkins-Yes	B. Henry-Yes	C. Olson-Yes-	J. Holt-Yes	J. Traynor-Yes
K. Freeman-Yes	M. Eitrem-Yes	M. Patrick-Yes	T. Henry-Yes	A. Rubinstein-Yes

**Nominating Committee Appointments**

According to the bylaws, a nominating committee consisting of three board members needs to be appointed to provide a slate of nominees of officers to be presented at the Annual Meeting. As each county needs to be represented, the following members indicated their willingness to be appointed to the Nominating Committee: Jeff Holt (Chippewa), Bill Henry (Luce), and Mike Patrick (Mackinac). Upon further discussion, M. Eitrem moved to appoint Jeff Holt, Bill Henry, and Mike Patrick to the nominating committee. J. Traynor supported. Motion passed.

### **Director's Report**

CEO Hagan provided a presentation of highlights and updates of current EUPRPDC projects. The presentation will be forwarded to members as it includes links to upcoming events/trainings.

### **Board Member Updates**

Mark Eitrem: Provided an update EUP Connect's efforts in bringing broadband to the region.

Jeff Holt: Indicated that construction of the Black Rock Restaurant at Kewadin is 80% complete and anticipates that construction should be completed by November 14.

Tammy Henry: Described possible housing projects in Luce County, including senior housing.

Allison Watkins: Mentioned that a walking tour is scheduled tomorrow for the Safe Route to School program.

Chris Olson: Noted that he is finalizing the closeout of the EDA project and commended CEO Hagan and Regional Planning with their assistance.

Kelly Freeman: Indicated that construction of Culver's is progressing well and tentatively plans to open in February.

### **Adjournment**

As there was no old business, the meeting adjourned at 9:55 a.m. following a motion by M. Patrick and support by M. Eitrem.